



**Tuesday, November 19, 2013  
Regular Meeting Minutes**

**RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT**

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

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*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

**Others Present:**

Dr. J. Kenneth Graham Jr., Superintendent of Schools

Mr. George DesMarteau, School Attorney

Mrs. Nerlande Anselme, Assistant Superintendent, Student and Family Services

Mr. Andrew Whitmore, Assistant Superintendent, School Finance and Operations

Mrs. Dina Wilson, Assistant Superintendent, Curriculum and Instruction

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**1. BOARD OF EDUCATION MEETING – GENERAL**

**A. Board of Education Members**

Diane E. McBride, president; Pamela J. Reinhardt, vice president; Robert C. Bower;

Jean M. Chaudari; Rosie B. Mitchell; Sue A. Smith; and Phyllis P. Wickerham

**Superintendent of Schools** – J. Kenneth Graham Jr., Ph.D.

**School District Clerk** – Karen A. Flanigan

**B. Meeting Information**

The regular meeting of the Board of Education of the Rush-Henrietta Central School District was held Tuesday, November 19, 2013, in the Dee Strickland Conference Room at the Ninth Grade Academy, 2000 Lehigh Station Road, Henrietta, NY 14467.

**2. ANTICIPATED EXECUTIVE SESSION**

**A. Call to Order**

Mrs. McBride called the meeting to order at 6:07 p.m.

**B. Anticipated Executive Session to Discuss Negotiations Concerning the Administrative Support Professionals Contract and a Personnel Matter Regarding Candidates for a Hiring Vacancy**

**MOTION TO ENTER EXECUTIVE SESSION AT 6:07 P.M.  
TO DISCUSS NEGOTIATIONS CONCERNING THE  
ADMINISTRATIVE SUPPORT PROFESSIONALS  
CONTRACT AND A PERSONNEL MATTER  
REGARDING CANDIDATES FOR A  
HIRING VACANCY**

**MOVED: Mrs. Mitchell  
SECONDED: Mrs. Wickerham  
MOTION CARRIED: 6-0  
Mr. Bower arrived at 6:10 p.m.**

**MOTION TO EXIT EXECUTIVE SESSION AT 7 P.M.  
MOVED: Mrs. Wickerham  
SECONDED: Mrs. Chaudari  
MOTION CARRIED: 7-0**

### **3. OPENING OF PUBLIC MEETING**

#### **A. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements**

Mrs. McBride reconvened the meeting at 7:05 p.m. The Pledge of Allegiance was recited. Introductions were not necessary as no one was in the audience. There were no changes to the agenda and no announcements.

### **4. PUBLIC FORUM**

#### **A. Audience Members May Address the Board of Education**

There was no one in the audience.

### **5. CONSENT AGENDA ITEMS FOR ROUTINE MATTERS**

- A. Report of bills audited and paid during October 2013
- B. Action pertaining to acceptance of the October budget transfers
- C. Action pertaining to the award of bids – Transportation natural gas, Custodial polyliners and paper supplies, Printer cartridges, Offset paper, Brake parts, and Athletic supplies
- D. Action pertaining to the biennial Academic Intervention Services (AIS) Plan reauthorization
- E. Action pertaining to approval of a donation – All Specialty Designs
- F. Action pertaining to approval of a donation – Sewing machine, material, patterns
- G. Action pertaining to approval of a donation – Swim team equipment
- H. Action pertaining to approval of an overnight field trip – NYSPHSAA Cross Country Championships
- I. Action pertaining to approval of an overnight field trip – Girls Swimming and Diving State Championships
- J. Action pertaining to approval of an overnight field trip – Dartmouth Relays
- K. Action pertaining to approval of an overnight field trip – NYS DECA Career Conference and Competition
- L. Action pertaining to approval of an international field trip – Spain, France, and Italy
- M. Action pertaining to approval of an overnight field trip – DECA Nationals Competition
- N. Action pertaining to approval of CSE/CPSE recommendations
- O. Action pertaining to approval of Board of Education meeting minutes – 10/22/13
- P. Action pertaining to approval of Board of Education meeting minutes – 11/5/13

#### **MOTION PERTAINING TO ACCEPTANCE OF CONSENT AGENDA ITEMS #5A-P**

**MOVED: Mrs. Smith  
SECONDED: Mr. Bower  
MOTION CARRIED: 7-0**

Mrs. Smith asked if the January track field trip was for the whole team or a qualifier. Dr. Graham said he believes the whole team. Mrs. Reinhardt inquired about the transfer of funds for the installation of concrete slabs for the new baseball dugouts, retaining wall, and bleacher pad for the soccer field. Mr. Whitmore said these items were not included in the Phase III project. Dr. Graham also added that the district is taking advantage of grant money to pay for items that have a one-time cost and not reoccurring expenses. Mrs. Reinhardt also asked if it was appropriate for a donation to be designated for a specific purpose. Dr. Graham said it is not uncommon. However, the person making the donation cannot restrict the use of the equipment to be used by the district.

### **6. PERSONNEL ACTIONS**

- A. Action pertaining to approval of Personnel Actions

#### **MOTION PERTAINING TO APPROVAL OF PERSONNEL ACTIONS**

**MOVED: Mrs. Chaudari  
SECONDED: Mrs. Reinhardt  
MOTION CARRIED: 7-0**

## **7. DISTRICT POLICIES, REGULATIONS, AND EXHIBITS (SECOND READ)**

- A. Policy #4200 – Curriculum Development
- B. Regulation #4200-R – Curriculum Development
- C. Policy #4240 – Curriculum and Instructional Planning

Mr. DesMarteau suggested changing “should” to “shall” in the last sentence of Policy #4240. The board was in agreement.

### **MOTION PERTAINING TO APPROVAL OF DISTRICT POLICIES, REGULATIONS, AND EXHIBITS #7A-C, INCLUDING AN AMENDMENT TO POLICY #4240**

**MOVED: Mrs. Reinhardt**  
**SECONDED: Mrs. Mitchell**  
**MOTION CARRIED: 7-0**

## **8. WORKSHOP**

### **A. District Priorities – Parent Engagement**

Dr. Graham provided an overview of the workshop. Mrs. Dina Wilson and Mrs. Nerlande Anselme presented the workshop. Mrs. Wilson said elementary parents are mainly looking at what they can do to help their children at home. Ms. Eileen Stanton, a Fyle Elementary School teacher currently doing an administrative internship with the district, put together an interactive PowerPoint, which will be posted on the district website. It contains information about the Common Core Learning Standards, college and career readiness, and then items by grade level. Mrs. Wilson reviewed this with the board, as well as a PowerPoint which will be rolled out to Instructional Council in December. Mrs. Smith asked if the district was hearing much about getting rid of the common core, a subject the media has been talking about. Mrs. Wilson said she heard a little bit last year, but not this year. Mrs. Smith said she got a sense this past week that elementary parents’ frustration in helping students with their homework is they don’t know how to answer some of the questions. Mrs. Wilson said students are getting information, know where to access information online (if available access), and that home should be reinforcement only. Teachers also are trying to send students home with examples.

At the secondary level, Mrs. Anselme said parents want to know more about common core and college and career readiness. She mentioned using EngageNY (an initiative launched by the NYS Education department designed to help parents and educators grasp the new standards set forth by recently implemented changes in the educational system) as a resource. Parents also are looking for more workshops on college and career readiness and would like some in-depth tutorials on Naviance (a web-based program used with students in grades 6-12 to assist in career development and college planning). A plan is in the works to do an overall video regarding Naviance. She stated that college and career readiness is about the district providing a road map so students and parents can make decisions themselves. She also said parents are looking for smaller forums where questions can be asked. She provided examples of the many things being done to aid parents and students, talked about maintaining parent satisfaction with Parent Connect (an online tool used to keep track of student assignments and grades), and said staff are open to helping parents at any time.

## **9. SUPERINTENDENT’S REPORT**

### **A. Written – Enrollment Projections**

There were no questions.

### **B. Written – Demographic Trends**

There were no questions.

### **C. Written – Fall Sports Report**

Dr. Graham stated that it was another good season.

### **D. Oral**

Dr. Graham informed the board of a small change to the *Course Descriptions* book after it had been approved by the board.

## **10. NEW BUSINESS**

### **A. Naming of New Board Room**

Board members discussed the naming of the new board room. Dr. Graham suggested that it would be appropriate to determine if the circumstances of the name transfer were sufficiently unique and extenuating to support the decision notwithstanding existing policy and regulations relating to memorials. The board determined that because the name was adopted by a prior Board of Education and that the function of the room is being transferred, and that the expected use of the existing room would be inconsistent with retaining the name, in contrast to the closing of a building or facility, it was appropriate to transfer the name and that doing so would not contradict existing policy and regulations.

**MOTION TO TRANSFER THE NAME OF THE  
CURRENT BOARD ROOM (DIANA “DEE”  
STRICKLAND CONFERENCE ROOM)  
TO THE NEW CONFERENCE ROOM  
MOVED: Mrs. Wickerham  
SECONDED: Mrs. Chaudari  
MOTION CARRIED: 5-0  
OPPOSED: Mrs. Mitchell, Mrs. Smith**

## **11. BOARD MEMBER REPORTS**

### **A. MCSBA Legislative Committee (Nov. 6)**

Mrs. Reinhardt said she forwarded the minutes and a position paper that was recently completed. She provided an explanation as to why the paper was done. She also stated that NYSSBA is putting together a publicity campaign that Mrs. Reinhardt will be included in.

### **B. DPAC (Nov. 7)**

Mrs. Chaudari said the meeting was a “meet and greet” with Jeanette Cannioto, literacy/ELA director, and Jody Hoch, math director. The group talked about videos they would like to see and about Parent Connect. She explained one of this year’s ideas, “Sign Up Genius.” She also said members went over the preliminary poll results and the high school had the most responses. Dr. Graham reminded everyone that there would not be a December meeting and the January meeting is where board members talk about the role of a board member, encouraging people to possibly run for a board seat.

### **C. MCSBA Information Exchange Committee (Nov. 13)**

Mrs. Mitchell attended. The discussion was about EngageNY and presented by Michelle Ryan, the Monroe Accountability, Assessment, and Reporting Services (M.A.A.R.S.) director from Monroe #2 BOCES. She said it was a very good discussion. She forwarded the presentation material.

### **D. MCSBA Board Presidents meeting (Nov. 13)**

Mrs. McBride and Dr. Graham attended. Mrs. McBride explained that this is a meeting with no real agenda, but more of a forum for anyone to come, say what they want to, and have no repercussions. A couple of topics discussed at this meeting were aging swimming pools and field lights. Mrs. McBride said she was unable to attend the Dr. King presentation at Brighton High School and explained.

### **E. Space Committee (Nov. 14)**

Mrs. Reinhardt and Mrs. Wickerham attended. Mrs. Reinhardt said the committee will be receiving more data and that there is a good number of people attending. The next meeting will be to pull everything together to see if the group concurs with what Dr. Graham is proposing. It’s a good group.

### **F. Budget Advisory Council (Nov. 18)**

Mrs. Smith reported that Dr. Graham and Mr. Whitmore did their usual masterful job. She explained what the group does and said there are some new faces this year. She also said some good questions were asked. Dr. Graham stated that he’s trying to get the community represented in the group.

Mrs. Reinhardt asked if anyone was interested in attending the Dec. 9 Albany trip. She asked Mrs. Flanigan to sign her up. Mrs. Anselme informed everyone that they may have people asking them about an EpiPen. She explained and said R-H is good. Dr. Graham reminded everyone of the brief dedication of

the new high school gym on Friday, Dec. 6, between the JV and varsity basketball games and said he was still confident everything would be ready for the Dec. 3 tour.

## **12. CLOSING OF MEETING**

### **A. Board Meeting Recap**

- Next meeting – talk about January DPAC meeting (board service topic, try to coordinate)
- Nov. 20 – Assistant Superintendent interviews – arrive 5:15 to 5:30 p.m.
- Dec. 3 – Program & Service Review
- Dec. 5 – Leary Elementary School Visit
- Dec. 6 – Dedication of the new gym
- Dec. 9 – Albany trip

### **B. Adjournment**

**MOTION TO ADJOURN THE MEETING AT 8:33 P.M.**

**MOVED: Mr. Bower**

**SECONDED: Mrs. Reinhardt**

**MOTION CARRIED: 7-0**

### **C. Next Board of Education Meeting**

The next Board of Education meeting is scheduled for 6 p.m. Tuesday, December 3, 2013 (Program & Service Review).

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: December 10, 2013*